TRC SOLUTION & RESOURCES LTD

PROPOSAL

WORLD CLASS TRAINING
AND
CAPACITY BUILDING WORKSHOP

RC: 2016160
TRC SOLUTION & RESOURCES LTD
...providing excellence in consultin

17th February, 2026

To Whom It May Concern

Dear sir,

PROPOSAL ON TRAINING & DEVELOPMENT FOR BENCH-MARKING GLOBAL BEST PRACTICES

We wish to congratulate you on the great strides you are taking to reposition your organisation for improved service delivery in line with your philosophy and making it a world class organisation. To support your laudable vision, we wish to bring on board how effective training can revolutionise the thinking faculty of your staff.

Training and development are organisational effort aimed at mentoring employees to acquire basic skills required for the efficient execution of his assigned duties and schedules. An organisation may have employees of ability and determination, with appropriate equipment and managerial support, yet productivity falls below expected standard. The missing factor in many cases is the lack of adequate skill and knowledge which are acquired though training and development.

TRC Solution & Resources Ltd is a human resource firm that prides itself in implementing highly standardised world class capacity building workshop. We are poised in assisting you to execute bouquets of performance improvement programmes that can help reposition your organisation towards excellence, effective service delivery and improved productivity.

We are available for any further clarifications, including discussions on logistics of implementation of any training module.

We look forward to hearing from you.

Yours Faithfully,

Dr. Efionayi Osa-Prosper
Managing Partner
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Company Profile

TRC Solution & Resources Ltd is a registered multi-corporate business firm in Nigeria; with vast practical experience in qualitative manpower development, strategy crafting and management, corporate and micro entrepreneurial stimulation and development. The firm has outstanding devotion to excellence with a track record in economic development and strategic implementation. TRC Solution & Resources Ltd is founded on the basis of providing integrated services to both private and public sectors of the Nigerian Economy. We pride ourselves in bringing initiatives in the analytical and methodological study of business aimed at providing high-quality services. TRC Solution & Resources Ltd provides cutting edge customer service in the area of human resource management, policy development, business strategy & entrepreneurship, research methodology, excellent customer services, project management among several others

Our Team

Our team flourishes in an environment where teamwork allows self-fulfillment through an atmosphere of respect, support, openness and trust. We parade highly skilled, motivated and passionate team-players with sound knowledge and experience in providing business advisory services to public and private sector clients.

Vision

To make the workforce in organisations more effective and highly productive.

Mission

To provide cutting-edge capacity building solutions capable of bridging knowledge gaps and ensuring employees goals are directed towards implementing the goal of their organisations.

Our Core Values

We pride ourselves in:

i. **Knowledge:** Providing deep-seated insights and experiences using a repertoire of world class facilitators.
ii. **Professionalism**: Demonstrate high degree of competence and best practices to our clients.
iii. **Excellence**: Providing the highest standards of services to our clients.

Our Core Areas

TRC Solution & Resources Ltd is strongly and practically rooted, with core competences in identification and development of corporate/micro entrepreneurial opportunities, training and capacity building, research, strategy crafting and implementation.

i. Training

TRC Solution & Resources Ltd makes training and development fun-seeking; and easily available to a wider audience in both private and public sectors. Our facilities lend credence to our capacity to run various training courses all year round.

ii. Research

TRC Solution & Resources Ltd renders first class research to individuals, institutions and corporate establishments on management, governance, business, economics, finance, education, etc. Also, TRC Solution & Resources Ltd among other things writes company profiles, proposals, business plan, feasibilities etc. in line with our clients' tastes. We do not compromise excellence, prompt and quality service delivery.

iii. Consulting

TRC Solution & Resources Ltd specializes in recruiting for both organised private and public sector. In addition, we render support services in solutions

Training Methodology

TRC Solution & Resources Ltd involves formal but highly interactive lectures, discussions, role play, group studies, exercises, simulations and management games, presentation slides and notes, practical applications using moderns learning methods such as projectors, case studies assignments and evaluation. The training materials and courseware are trainee-friendly, easy to follow modules and they have been structured in such a way that a learner moved from basic to advanced level. After training courses, we conduct an assessment to gain feedback on content, approach, delegates' comprehension, training environment and trainers' delivery. This is to ensure we meet our own objectives and high service standards. A comprehensive report will be sent thereafter to your organisation as follow-up.

Training in TRC Solution & Resources Ltd involves the use of:

i. Modern Learning Centre
ii. Public Address System
iii. Box Light Projector
iv. Projector Screen
v. Flip Chart

Key Features of Our Training Solutions

i. Equipping trainee with new skills for efficiency
ii. Dynamic and experienced resource persons
iii. In-depth course content
iv. Clean, cool and cozy learning environment
v. Feedback and report
vi. Friendly staff and support

We critically measure performance, human resources competence and competence; which are key to organisation's productivity. We stimulate inter-corporate competition through idea generation, environmental scanning and resource utilization. TRC Solution & Resources Ltd is better placed in assisting you to attain organisational objectives based on its operational ideas viz:

i. Experience

We have a core team of highly professional personnel with many years of relevant work experience in diverse areas of organizational business.

ii. Confidentiality

All matters relating to the transaction of our clients are treated with highest level of confidence.

iii. Customised/Personalised Services

Our services are customized to meet the individual needs of our clients; this we do by going the extra mile to ensuring your satisfaction.

Your company will benefit from our organization through enhanced operational efficiency, access to specialized expertise, improved service quality, and innovative solutions tailored to your specific needs. Our commitment to professionalism, reliability, and continuous improvement guarantees cost-effectiveness, timely delivery, and measurable results that add tangible value to your operations. By partnering with us, your organization gains a strategic ally dedicated to driving sustainable growth, strengthening competitive advantage, and supporting long-term corporate objectives. Through our focused training and development initiatives, TRC is well positioned to equip your employees with the knowledge, skills, attitudes, and adaptability required to meet evolving challenges, improve performance, and deliver exceptional service. Beyond immediate task efficiency, our continuous development approach fosters innovation, professionalism, ethical conduct, and leadership capacity,

ensuring long-term institutional sustainability. Ultimately, our collaboration represents a strategic investment in human capital that drives enduring organizational success.